

# MoAPPA 2010

## ANNUAL CONFERENCE

Monday, March 29 through Wednesday March 31, 2010

DATE: February 5, 2010

TO: MoAPPA Business Partners

FROM: James H. Packard  
Director Facilities Operations

SUBJECT: 2010 MoAPPA hosted by Missouri University of Science and Technology

You are invited to the 2010 Annual Meeting of MoAPPA, to be hosted March 29<sup>th</sup> thru the 31<sup>th</sup> by Physical Facilities of Missouri University of Science and Technology.

MoAPPA is the Missouri Chapter of the Association of College and University Facility Officers (APPA) which includes most public and private colleges and universities in Missouri.

We are soliciting Business Partners who will participate in this annual meeting through marketing efforts in our Trade Show, at the Welcoming Reception, or during the conference's Golf Outing. Business partners may also consider sponsoring one or more conference events listed on the enclosed registration form. This is your opportunity to meet – all at once and in one location – facilities officers of Missouri's colleges and universities.

To be part of what promises to be an excellent event, please return the completed registration form by March 1. Cost of the Trade Show and Dinner is \$250. Sponsorship opportunities are also described in the enclosed Sponsorship Form.

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The conference summary information is as follows:

1. Conference Dates : Monday, March 29 through Wednesday, March 31, 2010
2. Conference Hotel: Comfort Suites Hotel, 1650 Old Wire Outer Road, Rolla, Missouri. (573) 368-4300. Block of Special Room rates at \$81.99/double room (up to 2 people per room). They serve a complimentary hot breakfast. When making reservations, be sure to mention that you are attending the MoAPPA Conference to receive the special rate, which is available until March 1st.
3. Conference Golf Tournament: Birch Creek Golf Club, Union, Missouri. See <http://birchcreekgc.com> for directions.
4. All Educational Sessions and Vendor Fair will take place on the campus of Missouri S&T at the Havener Center.
5. Tentative Schedule:
  - a. Monday, March 29<sup>th</sup>: Golf Tournament (12:00 PM shotgun start) and Welcome Reception in the evening at the Comfort Suites Hotel.
  - b. Tuesday, March 30<sup>th</sup>: two Education Sessions, Trade Show and Lunch, two Education Sessions, Dinner
  - c. Wednesday, March 31<sup>th</sup>: Campus Tours, Business Meeting and Box Lunch

We hope to see you there!

Enclosures:

Vendor Registration and Sponsorship Opportunity Form